



MEL STEVENSON & ASSOCIATES, INC.

## CORPORATE OFFICE

2840 ROE LANE, KANSAS CITY, KS 66103 PH:202-239-7063 FAX:202-239-7063  
TOLLFREE: 202-239-SPECBM

### CREDIT APPLICATION

#### Background Information

NAME OF FIRM \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ CITY/STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE #: (     ) \_\_\_\_\_ YEARS IN BUSINESS \_\_\_\_\_

CONTRACTOR LICENSE # \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

A. MAIL INVOICES & STATEMENTS: YES ☐ NO ☐

B. EMAIL INVOICES & STATEMENTS: YES ☐ NO ☐

#### OWNERSHIP STATUS

\_\_\_\_ INDIVIDUAL

\_\_\_\_ PARTNERSHIP (IF LIMITED PARTNERSHIP, ATTACH STATEMENT OF LIMITATION)

\_\_\_\_ CORPORATION \_\_\_\_\_ DATE OF INCORPORATION \_\_\_\_\_ STATE OF INCORPORATION \_\_\_\_\_

#### PRINCIPALS

1. \_\_\_\_\_  
FULL NAME, TITLE \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ HOME PHONE \_\_\_\_\_

HOME STREET ADDRESS \_\_\_\_\_ CITY/STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

2. \_\_\_\_\_  
FULL NAME, TITLE \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ HOME PHONE \_\_\_\_\_

HOME STREET ADDRESS \_\_\_\_\_ CITY/STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

3. \_\_\_\_\_  
FULL NAME, TITLE \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ HOME PHONE \_\_\_\_\_

HOME STREET ADDRESS \_\_\_\_\_ CITY/STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_



4. \_\_\_\_\_  
FULL NAME, TITLE SOCIAL SECURITY # HOME PHONE  
\_\_\_\_\_  
HOME STREET ADDRESS CITY/STATE ZIP CODE

**BANK REFERENCES**

1. \_\_\_\_\_  
BANK NAME OFFICER IN CHARGE  
\_\_\_\_\_  
STREET ADDRESS CITY/STATE ZIP CODE  
PHONE #: ( ) \_\_\_\_\_ ACCOUNT #: \_\_\_\_\_  
2. \_\_\_\_\_  
BANK NAME OFFICER IN CHARGE  
\_\_\_\_\_  
STREET ADDRESS CITY/STATE ZIP CODE  
PHONE #: ( ) \_\_\_\_\_ ACCOUNT #: \_\_\_\_\_

**TRADE REFERENCES**

1. \_\_\_\_\_ ( ) \_\_\_\_\_  
NAME PHONE  
\_\_\_\_\_  
STREET ADDRESS CITY/STATE ZIP CODE  
2. \_\_\_\_\_ ( ) \_\_\_\_\_  
NAME PHONE  
\_\_\_\_\_  
STREET ADDRESS CITY/STATE ZIP CODE  
3. \_\_\_\_\_ ( ) \_\_\_\_\_  
NAME PHONE  
\_\_\_\_\_  
STREET ADDRESS CITY/STATE ZIP CODE  
GENERAL INFORMATION BUILDING: OWN \_\_\_\_\_ RENT \_\_\_\_\_ NUMBER OF EMPLOYEES \_\_\_\_\_

**Agreement to Terms for Obtaining Credit**

The undersigned applicant for credit (the "Applicant"), by execution of this Credit Application, warrants and represents that the information provided herein is true and correct and that the Applicant is requesting credit from SPEC Building Materials Corporation ("SPEC"). The Applicant understands and agrees to the terms and conditions contained herein:

1. As the Applicant(s), I am requesting credit from SPEC.
2. SPEC has our unqualified permission to contact the above named bank(s) and/or trade references for the purpose of asking for credit information, including the ability to pay and payment history.



3. I authorize SPEC to obtain a standard factual data credit report through a credit reporting agency chosen by SPEC at no cost to me and my signature below authorizes the release to the credit reporting agency a copy of this Credit Application.
4. I hereby waive receiving any credit report obtained by SPEC that contains possible negative information and any adverse decision by SPEC regarding this Credit Application.
5. If the Credit Application is granted and credit is provided, I agree to pay in full the credit within the payment terms contained in any invoices. For any invoices that are not paid by the payment deadline, I agree to pay a late charge equal to 1.5% of the total amount due on the invoice.
6. If any amount that is due and owing is not paid, and SPEC is forced to hire an attorney, I agree to pay the reasonable attorney's fees and costs incurred by SPEC whether a lawsuit is filed.
7. If SPEC files a lawsuit, I agree that Kansas law shall apply and venue shall be in the District Court of Wyandotte County, Kansas. I concede that the designated forum is reasonable to both SPEC and this transaction.
8. I understand that if any amount that is due and owing is not paid, SPEC has the authority to file a lien with the county where the goods and materials were utilized. If SPEC files a lien, I agree to pay the costs incurred by SPEC, including the lien filing fee and any attorney's fees.
9. I agree to guarantee individually the repayment of all money and credit granted to me pursuant to this Credit Application. My Guaranty is provided herein in Exhibit A.

SPEC agrees that all information contained in this Credit Application or resulting from the parties' dealings will be held in strict confidence unless SPEC is forced to file a lawsuit, which makes certain information public.

I, the Applicant, fully understand and agree to pay SPEC pursuant to the terms of this Credit Application. I hereby am making application to SPEC for credit, as provided herein.

\_\_\_\_\_  
NAME OF FIRM

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF OFFICER

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
WITNESS TO EXECUTION OF CREDIT  
APPLICATION

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**EXHIBIT A -- GUARANTY OF INDEBTEDNESS**

The undersigned Guarantor (s) in order to induce Mel Stevenson & Associates, dba Spec Building Materials Corp. to extend credit to the Applicant identified herein, does hereby unconditionally personally guarantee all sums which may be owed by Applicant to Mel Stevenson & Associates, dba Spec Building Materials Corp. whether said indebtedness is due now or hereafter incurred. This Guaranty is continuing, and shall continue to apply to all indebtedness which applicant may hereafter incur, renew, or extend in whole or in part, with Mel Stevenson & associates, dba Spec Building Materials Corp. all without notice to the undersigned Guarantor (s) whether in a single transaction or multiple. Mel Stevenson & Associates, dba Spec Building Materials Corp. may jointly or independently modify the indebtedness, accept or release collateral, or release the Applicant, without releasing the undersigned Guarantor (s). If this Guaranty is executed by more than one Guarantor, one or more Guarantors may be released, and such release shall not release the other Guarantor (s) and such release may be done without notice to the other Guarantor (s). The undersigned Guarantor (s) waives notice of acceptance of the Guaranty Performance. Guaranty shall be at 2850 Roe lane, Kansas city, Wyandotte County, Kansas and the undersigned Guarantor (s) promise to pay the indebtedness and obligations incurred hereunder at 2850 Roe Lane, Kansas City, Wyandotte County, Kansas.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

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**Guarantor Signature**

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**PRINT NAME**

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**Guarantor Signature**

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**PRINT NAME**



## AUTHORIZATION TO OBTAIN CONSUMER CREDIT REPORT

I authorize Mel Stevenson & Associates, Inc. d/b/a SPEC Building Materials Corporation ("SPEC") to obtain a consumer credit report regarding me from a credit reporting agency in connection with the request of \_\_\_\_\_ ("Customer") to purchase material from SPEC on credit. I understand that a consumer credit report may consist of written or oral or other communications regarding my credit card history, mortgage payment history, credit worthiness, credit standing, credit capacity, and other information regarding my ability to pay a debt incurred by me and/or Customer. I understand that the consumer credit report will be used by SPEC to decide whether to extend credit to Customer. I understand that the federal Fair Credit Reporting Act governs consumer credit reports, and establishes legal rights that may apply to me and the credit report that I am authorizing. I release SPEC and its employees from any claim and liability relating to the acquisition of the credit report.

If I request in writing, I will be provided with a copy of the report from the credit reporting agency.

I am signing this authorization voluntarily. I understand that I do not have to sign this authorization.

Date: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF PERSON AUTHORIZING CREDIT CHECK

ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

SOCIAL SECURITY NO: \_\_\_\_\_

Witness: \_\_\_\_\_